

# **Jewish Star Mentoring Program Expectations & Absence Policy**

## **About the Jewish Star Mentoring Program**

The Jewish Star Mentoring Program is a selective small-group formal mentoring program in which select Jewish Star applicants are given the opportunity to learn and grow with some of the top artists and educators in the field of Jewish music. Jewish Star participants (mentees) are thoughtfully paired into cohorts with 2-4 other peers who have similar backgrounds and goals. Each cohort is paired with an experienced mentor suited to address their needs and challenges. Cohorts meet for 60-75 minutes once a month for five consecutive months at dates and times that are chosen based on the mutual availability of mentors and mentees.

## **Time Commitment**

To be accepted into the Mentoring Program, participants must fill out a Commitment Form acknowledging that the program requires valuable commitments from both mentors and mentees, and that they agree to honor and respect those commitments.

It is essential that participants understand that attending meetings on time, on camera, and fully present is pivotal to their personal success in the program as well as that of their fellow mentees.

Once meeting times are chosen and shared with mentors and mentees, all participants are expected to honor the schedule. Schedule changes are not possible except in the rarest of circumstances.

## **Absences**

In the case of a participant absence, solid communication is paramount. While it is expected for participants to attend all sessions, if a participant will be absent, whether in advance or last-minute, the participant must email or text the Jewish Star team AND their mentor.

Please note that due to everyone's limited availability, no makeup sessions will be possible.

## **What Happens If I Miss a Meeting?**

If a participant misses a meeting, they will be contacted by Jewish Star team following the meeting. The participant will receive a link to the recording of the missed session and the following instructions:

1. Watch the entire video recording of the missed mentoring meeting
2. Make note of any questions, comments, or ideas/suggestions for others you have based on the meeting discussion
3. Write down any questions you have for your mentor based on the topic of your next mentoring meeting
4. Share notes and questions with your mentor and CC the Jewish Star team

There are no consequences for not completing these instructions; they are highly encouraged in the spirit of making sure participants can keep up with their cohort and make the absolute most of their Mentoring experience in spite of the absence.

If a participant misses multiple meetings, the Program Director will reach out and check in.

*The Judaism Alive team is committed to providing each participant and cohort a fantastic Jewish Star Mentoring experience. We appreciate your help in making this program a success!*